

## Returning Undergraduate Nursing Students

### 1. Health Information

- **TB:** test results within 1 year of placement. If Chest X-Ray is provided in place of a PPD, it is required that it be within 1 year of clinical placement. If CXR is older than 1 year, a letter from the health care provider is required specifying that the person is free from symptoms. This letter is required to be within 1 year of placement and **cannot expire during the current semester. TB results cannot expire during current semester**

### 2. Online Orientation: Complete the following Annual online orientation programs prior to arrival at clinical site.

- Massachusetts Centralized Clinical Placement Online Orientation  
<http://www.mass.edu/mcncps/orientation/welcome.asp> Print ticket and bring
- VHA Mandatory training for trainees please print and bring ticket <http://www.tms.va.gov/plateau/user/login.jsp>
- VA BHS Orientation Supplement for clinical trainees print and sign and bring page 14 [clinical trainees orientation material/Manual\\_ORIENTATION\\_SUPPLEMENT\\_for\\_Clinical\\_trainees\\_Revised\\_10-7-11.doc](#)

### 3. Personal Identification Verification and Administrative Credentialing

- With Out Compensation (WOC) form (specific to each school)
- VA Identification form



VA PIV Application  
updated february 17.

### 4. Fingerprinting

Each student is required to be fingerprinted. If you have been fingerprinted in the past at the VA Boston Healthcare System please verify with Laurie Saren if you need to repeat. Fingerprinting must be completed prior to any clinical placement. Fingerprinting will be verified with the Nursing Affiliation Staff.

#### **Contacts for VA PIV-ID badge and Fingerprinting:**

Brockton: contact 774-826-1164 or 774-826-3407

Available all day by appointment

Jamaica Plain: contact 857-364-5562 or 857-364-5561

Available by appointment

West Roxbury: contact 857-203-6064 or 857-203-6252

Available all day by appointment

### 5. Computer Application Class-

Offered only once per school affiliation per student; if you are having difficulty with computer access codes please contact Nursing Affiliation Staff.

Judy Wendt at 774-826-1323 [Judith.Wendt@va.gov](mailto:Judith.Wendt@va.gov)

Laurie Saren at 774-826-3225 [Laurie.Saren@va.gov](mailto:Laurie.Saren@va.gov)